



## Evaporative Cooling Equipment Specialist Repair & Renewal

### TOWER SYSTEMS LIMITED GDPR STATEMENT

The Data Protection Act 2018 is the UK's implementation of the General Data Protection Regulation (GDPR).

As of 25<sup>th</sup> May 2018, all organisations processing the personal data of EU companies and individuals must adhere to new General Data Protection Regulation (GDPR) and provide a transparent and secure procedure for ensuring all data held is relevant for contractual purposes, held securely, and only for the duration legally necessary to do so. Tower Systems Ltd is committed to ensuring the security and privacy of all data processed by the company and that such data will be:

- used fairly, lawfully and transparently
- used for specified and explicit purposes
- used in a way that is adequate, relevant and limited to only what is necessary
- accurate and, where necessary, kept up to date
- kept for no longer than is necessary
- handled in a way that ensures appropriate security, including protection against unlawful or unauthorised processing, access, loss, destruction or damage.

Tower Systems will:

1. Comply with the obligations placed on it as a data processor by the GDPR. Nothing in any agreement shall relieve the processor of such obligations.
2. Process personal data only with written permission.
3. Take reasonable steps to ensure the reliability of any person to whom it grants access to personal data and grant this access only to those to whom it is necessary.
4. Ensure that all persons acting on its behalf to process personal data are subject to appropriate obligations of confidentiality.
5. Ensure that the processing of personal data is subject to appropriate security measures to mitigate potential risk of data breach. When looking at what is appropriate, will take into account the state of the art, the costs of implementation and the nature, scope, context, and purposes of processing as well as the risk of varying likelihood and severity for the rights and freedoms of natural persons.

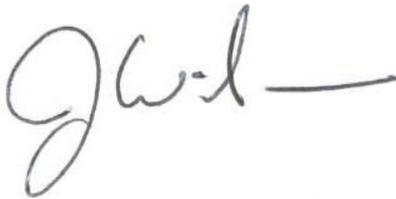
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VAT Reg. No. 649 4732 03 Registered in England No. 2971924 Registered Office: Tower Systems Ltd • Unit 4 Sandown Road • Watford • Herts WD24 7UB



6. Tower Systems Ltd may, if required, engage a sub-processor but only if it first: carries out adequate due diligence before processing to ensure the sub-processor is capable of providing the right level of protection for this personal data; ensure that the arrangement between the company and the relevant intermediate sub-processor is governed by a written contract including terms which offer at least the same level of protection for Tower Systems Ltd confidential information as those set out in agreement entered into by Tower Systems Ltd and its customers or suppliers; provide a copy of any agreement with a sub-processor for review by Tower Systems Ltd within a reasonable amount of time.
7. Where Tower Systems Ltd is required to collect consent from a data subject under any Agreement it shall ensure such consent is freely given, specific, informed, and unambiguous indication of the data subjects wishes by a statement or by a clear affirmative action which signifies agreement to the processing of their personal data.
8. Tower Systems Ltd will promptly delete (and confirm deletion in writing) or return securely all copies of personal data processed by its pursuant to any Agreement as requested at the end of the agreement, provided that the company can retain personal data where it is legally required to do so and then only to the extent and for such period as required by law.
9. Tower Systems Ltd understands that it is not allowable, under any circumstances, to transfer personal or commercial information outside the EEA unless authorised, in writing, to do so and that it is necessary to ensure that Standard Contractual Clauses are at all times incorporated into any relevant agreement.

A handwritten signature in black ink, appearing to read 'Julian D Williams', with a horizontal line extending to the right.

Julian D Williams  
**Managing Director**

**29<sup>th</sup> June 2023**

INFORMATION COMMISSIONERS' REGISTRATION NUMBER ZA665853